

# **NORTH HERTFORDSHIRE DISTRICT COUNCIL**

## **DECISION SHEET**

**Meeting of the Letchworth Committee held in the First Floor Rooms 2/3, Council Offices,  
Gernon Road, Letchworth Garden City  
on Wednesday, 6th June, 2018 at 7.30 pm**

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Paul Marment.

### **2 MINUTES - 7 MARCH 2018**

#### ***RESOLVED:***

- (1) That the Minutes of the Meeting of the Committee held on 7 March 2018 be approved as a true record of the proceedings and be signed by the Chairman;
- (2) That the Senior Communities Officer be requested to prepare a list of sites in the town centre where cycle racks would be positioned and circulate it to all Members of this Committee.

### **3 MINUTES - 17 MAY 2018**

***RESOLVED:*** That the Minutes of the Meeting of the Committee held on 17 May 2018 be approved as a true record of the proceedings and be signed by the Chairman.

### **4 NOTIFICATION OF OTHER BUSINESS**

There was no other business notified.

### **5 CHAIRMAN'S ANNOUNCEMENTS**

- (1) The Chairman welcomed everyone to this meeting of the Letchworth Committee;
- (2) The Chairman thanked Councillor Rice for his Chairmanship last year and those who were no longer members of this Committee, Clare Billing, John Booth, Lorna Kercher and Sandra Lunn;
- (3) The Chairman welcomed new Members of the Committee, Councillors Daniel Allen, Kate Aspinwall, Sue Ngwala and Helen Oliver;
- (4) The Chairman reminded Members that they had previously been advised that an additional item had been added to the agenda and welcomed Councillor Michael Weeks, Executive Member for Waste, Recycling and Environment, who would be discussing the Waste Contract;
- (5) The Chairman advised that, in accordance with Council policy, this meeting was being audio recorded, members of the public may use their own devices to record the meeting or take photographs, but ensure that the meeting was not disrupted;
- (6) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

**6 PUBLIC PARTICIPATION - BEST BEFORE CAFE**

Mrs Sue Holdin, Director , Best Before Café, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**7 PUBLIC PARTICIPATION - CRYSTALITES MAJORETTES**

Mr Stuart Chaffey; Crystalites Majorettes, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**8 PUBLIC PARTICIPATION - HEADWAY**

Mr John Archer, Headway, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**9 PUBLIC PARTICIPATION - LETCHWORTH RINK HOCKEY CLUB**

Mr Andrew Allen, Chairman, Letchworth Rink Hockey Club, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**10 PUBLIC PARTICIPATION - NORTH HERTS MULTIPLE SCLEROSIS SOCIETY**

Mr Matthew Pinto-Chilcott, North Herts Multiple Sclerosis Society, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**11 PUBLIC PARTICIPATION - NORTON BOWLS CLUB**

Mr Lesley Leader, Chairman, and Mr Bob Downey, Norton Bowls Club, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**12 PUBLIC PARTICIPATION - TRANSITION TOWNS**

Mrs Julia Sonander and Mrs Diane Ketcher; Transition Towns, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**13 PUBLIC PARTICIPATION - WILBURY COMMUNITY FORUM**

Mrs Sue Lines. Wilbury Community Forum, thanked the Chairman for the opportunity to address the Committee in support of their grant application.

**14 PUBLIC PARTICIPATION - LETCHWORTH RAIL USER GROUP**

Representatives of the Letchworth Rail User Group, thanked the Chairman for the opportunity to address the Committee regarding the problems faced by commuters and other rail users following the introduction of a new timetable.

**15 WASTE AND RECYCLING CONTRACT**

Councillor Michael Weeks, Executive Member for Waste, Recycling and Environment, thanked the Chairman for inviting him to address the Committee regarding the issues and problems encountered following the introduction of a new Waste Contract.

**16 LETCHWORTH BID MANAGER**

The Chairman advised that Mrs Patricia Saunders, Letchworth BID Manager, had offered her apologies for this meeting however she would be attending future meetings of this Committee.

**17 GRANTS AND COMMUNITY UPDATE**

***RESOLVED:***

- (1) That the budgetary expenditure, balances and carry forwards from the Development and Visioning Budgets be noted;
- (2) That the actions taken by the Community Development Officer to promote greater community capacity and well-being for Letchworth Garden City be endorsed;
- (3) That the Communities Officer be requested to produce a list of the places at which bike racks had or would be installed;
- (4) That the Communities Officer be requested to provide more detailed information in respect of grant applications such as details of previous grant awards, matched funding and self fundraising;
- (5) That the Chairman be requested to discuss future requirements for information regarding grant applications with the Communities Manager.

***REASON FOR DECISION:*** To keep Members of the Committee apprised of the latest developments in community activities in Letchworth Garden City.

**18 GRANT APPLICATION - BEST BEFORE CAFE**

***RESOLVED:*** That grant funding of £576 be awarded to Best Before Cafe from the 2017/18 Discretionary Budget towards the cost of setting up a weekly community café aimed at tackling food poverty and food waste.

***REASON FOR DECISION:*** To improve services provided by local organisations and groups which are accessed by the community.

**19 GRANT APPLICATION - CRYSTALITES MAJORETTES**

***RESOLVED:*** That grant funding of £750 be awarded to Crystalites Majorettes from the 2017/18 Discretionary Budget towards the cost of new uniforms and to support members from disadvantaged backgrounds.

***REASON FOR DECISION:*** To improve services provided by local organisations and groups which are accessed by the community.

**20 GRANT APPLICATION - HEADWAY**

***RESOLVED:***

- (1) That grant funding of £1,500 be awarded to Headway from the 2017/18 Discretionary Budget towards the cost of providing therapy sessions;
- (2) That the Senior Communities Officer ensure that Headway report back to this Committee regarding how the money was spent and the impact of not receiving the full amount requested.

***REASON FOR DECISION:*** To improve services provided by local organisations and groups which are accessed by the community.

**21 GRANT APPLICATION - LETCHWORTH RINK HOCKEY CLUB**

***RESOLVED:*** That the request for grant funding to Letchworth Rink Hockey Club be refused.

**REASON FOR DECISION:** To enable the Letchworth Committee to choose whether to award grant funding to groups and organisations.

**22 GRANT APPLICATION - NORTH HERTS MULTIPLE SCLEROSIS SOCIETY**

**RESOLVED:**

- (1) That the MS Society be requested to withdraw their grant application;
- (2) That the Senior Communities Officer be requested to work with the MS Society to identify where clients come from, encourage collaboration with the MS Therapy Centre and support them with governance issues.

**REASON FOR DECISION:** To enable the Letchworth Committee to choose whether to award grant funding to groups and organisations.

**23 GRANT APPLICATION - NORTON BOWLS CLUB**

**RESOLVED:** That grant funding of £500 be awarded to Norton Bowls Club from the 2017/18 Discretionary Budget towards the cost of purchasing ditch liners.

**REASON FOR DECISION:** To improve services provided by local organisations and groups which are accessed by the community.

**24 GRANT APPLICATION - TRANSITION TOWNS**

**RESOLVED:** That grant funding of £300 be awarded to Transition Towns Letchworth from the 2017/18 Discretionary Budget towards the cost of project resource and first aid training for volunteers.

**REASON FOR DECISION:** To improve services provided by local organisations and groups which are accessed by the community.

**25 GRANT APPLICATION - WILBURY COMMUNITY FORUM**

Prior to the item being discussed Councillor Terry Hone declared a declarable interest in that his wife attended the Wilbury Community Forum. He stated that he would not take part in the debate and vote.

Prior to the item being discussed Councillor Gary Grindal declared a declarable interest in that he attended the Wilbury Forum. He stated that he would not take part in any debate or vote.

Councillor Helen Oliver took the Chair.

**RESOLVED:** That grant funding of £342 be awarded to Wilbury Community Forum from the 2017/18 Discretionary Budget towards the cost of venue hire for the community café.

**REASON FOR DECISION:** To improve services provided by local organisations and groups which are accessed by the community.

Councillor Grindal returned to the Chair.

**26 GRANT APPLICATION - ASHWELL, BALDOCK AND LETCHWORTH SCOUTS**

Prior to the item being discussed Councillor Daniel Allen declared a declarable interest in that he had 6 children in the scouts. He would therefore take no part in the debate and vote.

**RESOLVED:** That subject to satisfactory paperwork being received and the final approval by the Chairman, grant funding of £246 be awarded to Ashwell, Baldock and Letchworth Scouts from the 2017/18 Discretionary Budget towards the cost of purchasing high visibility bibs.

**REASON FOR DECISION:** To improve services provided by local organisations and groups which are accessed by the community.

**27      WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

No Ward or Outside Body reports were presented.